

Our Vision

The Library is a place for everyone to gather, explore, learn, and express themselves

Our Mission

Connecting people to ideas, experiences, and one another

Our Values

Connection, Courage, Fun, Inclusivity, Respect

Board Members present: A. Brennan, D. McIssac, S. Clark, K. Saroya, M. McIntyre, B. Daneluik (Mayor), N. Kular

Board Members absent: D. Tolley

Staff Members present: L. Winton, Library Director

Members of the public present: None

1) Call to Order - 7:05 pm by A. Brennan

2) Adoption of Agenda - Motion by K. Saroya to adopt Agenda - CARRIED

3) Adoption of Minutes - Motion by M. McIntyre to adopt minutes - CARRIED

- a. Meeting Minutes, 13 Mar 2023

4) Items for Approval

- a. Occupational Health and Safety and Violence Harassment and Prevention Policies – Laura Winton
 - i. Occupational Health and Safety Policy Draft
 - 1. Two year review changed to three year review
 - ii. Violence and Harassment Prevention Policy Draft
 - 1. Whistleblower policy drafted
 - 2. Two year review changed to three year review
 - iii. Minutes, 2023 03 21 Budget Subcommittee Meeting
 - iv. A. Brennan - Reviewing policies every three years instead of two will reduce the number of policy review meetings
 - v. Library Board PD in May 2023 with Margaret Law
 - vi. **MOTION by K. Saroya** that the Board approves Policy OHS-01, Occupational Health and Safety, and Policy OHS-02 Harassment and Violence Prevention *as amended* - **CARRIED**
- b. Revised Operating Budget 2023 – Laura Winton
 - i. Budget 2023, Revised
 - 1. **MOTION by N. Kular** to approve the revised 2023 Library Operating Budget in the amount of \$1,271,600 as presented - **CARRIED**
 - ii. November 2022 Budget Briefing Note, for information

5) Items for Information

- a. Board Inquiry Response: Breakdown of Provincial Funding Increase – Laura Winton
- b. Operational Update – Laura Winton
 - i. Mar 2023 YTD Budget Actuals
- c. Capital Budget Update (in camera)
 - i. **MOTION by B. Daneliuk** to go into camera at 7:37pm - **CARRIED**
 - ii. **MOTION by A. Brennan** to go into camera at 7:44pm - **CARRIED**
- d. Friends of the Library Update – Diane Tolley
 - i. Chase the Ace still being planned
 - ii. Wine Nights - dwindling attendance
 - iii. Spring Plant fundraiser
 - iv. Casino - received funding from assisting with another library's Casino night
- e. YRL Update – Dan Mclsaac
 - i. Budget surplus
 - ii. Seeking Charity status
 - iii. Government grants available for language learning
 - iv. Host library had plaque noting “living wage employer”
 - 1. L. Winton to look into status of living wage for BBL
 - v. Some libraries have employees trained to administer Naloxone
 - 1. Not something on the BBL OHS policy yet, as it is not a big issue, but will be added in the future
 - vi. Anything to bring up with the YRL, contact D. Mclsaac

6) Correspondence - None

7) Adjournment - 7:58 pm by A. Brennan

