

Our Vision

The Library is a place for everyone to gather, explore, learn, and express themselves

Our Mission

Connecting people to ideas, experiences, and one another

Our Values

Connection, Courage, Fun, Inclusivity, Respect

Board Members present: A. Brennan, D. McIsaac, S. Clark, M. McIntyre, D. Tolley, K. Saroya, B. Daneluik (Mayor)

Board Members absent: N. Kular

Staff Members present: L. Winton (Library Director)

Members of the public present: Ashley Zutz, Gruppa

1) Call to Order - 7:02pm by A. Brennan

2) Adoption of Agenda - B. Daneluik moved to accept agenda - CARRIED

3) Adoption of Minutes - Dan moved to accepted amended minutes - CARRIED

a. Meeting Minutes, May 8, 2023

- i. 5.03 policy subcommittee not Budget subcommittee

4) Special Presentation

a. Beaumont Library Financial Statements, 2022 – Ashley Zutz, Chartered Accountant, Principal with Grant Thornton LLP

- i. 2022 Library Financial Statements

5) Items for Approval

a. Beaumont Library Financial Statements, Reserve Allocation – Laura Winton

- i. **MOTION by D. Tolley** that the Library Board approves the 2022 Library Financial Statements as presented - **CARRIED**

- ii. **MOTION by M. McIntyre** that the Library Board transfers \$9,246 from the Library's Unrestricted Reserve to the Library's Operating Reserve - **CARRIED**

6) Items for Discussion

a. Draft Policies HR-18, Wellness and Disability Leave, and HR-19 Leaves of Absence – Laura Winton

- i. Briefing Note – Wellness and Disability Leave and Leaves of Absence Policies
- ii. A.01 Human Resource Management Policy
- iii. DRAFT Policy HR-18 Wellness and Disability Leave

- iv. DRAFT Policy HR-19 Leaves of Absence Policy
- v. Proposed changes to A.01 HRM Policy, Wellness and Disability Leave Sections
 - 1. L. Winton to draft policy re: Temporary Employees to have full benefits after one year of continuous employment
- vi. Proposed changes to A.01 HRM Policy, Leaves of Absence Sections
- vii. DRAFT HR-18 Wellness and Disability Leave Procedures
- viii. DRAFT HR-19 Leaves of Absence Procedures

7) Items for Information

- a. Community Gathering Spaces Capital Project Update – Laura Winton
 - i. Community Gathering Spaces Capital Project Capital Funding Request to Council, Presented November 30, 2022
 - 1. Further information forthcoming in Sep 2023
- b. Strategic Plan Progress Report
- c. May 2023 - Laura was elected to 1st Vice President of the Library Association of Alberta
- d. Operational Update – Laura Winton
 - i. May 2023 YTD Budget Actuals
 - ii. Andrea Ciochetti retiring 31 Aug 2023
- e. Friends of the Library Update – Diane Tolley
 - i. Smiles fundraiser (plants) - more than 2022
 - ii. Wine Fundraiser - 10 Jun 2023 - 31 people in attendance
- f. YRL Update – Dan Mclsaac
 - i. 15 May 2023 Executive meeting
 - 1. No Libraries have been lost from wildfires, some did incur smoke damage
 - 2. Some libraries were used as resource centers for people to apply for relief funding, check-in centers for evacuees
 - 3. Libraries to look into ensuring disaster plans are in place

8) Correspondence - None

9) Adjournment - 8:42pm by A. Brennan

Aruna Brennan

