

<b>Our Vision</b>
The Library is a place for everyone to gather, explore, learn, and express themselves
<b>Our Mission</b>
Connecting people to ideas, experiences, and one another
<b>Our Values</b>
Connection, Courage, Fun, Inclusivity, Respect

Board Members present: A. Brennan, D. McIsaac, S. Clark, D. Tolley, K. Saroya, N. Kular, S. Munckhof-Swain (Council Member)

Board Members absent: M. McIntyre

Staff Members present: L. Winton (Library Director)

Members of the public present: None

**1. Call to Order at 8:24pm** Aruna Brennan

1.1. Adoption of Agenda - **MOTION** by K. Saroya to adopt Agenda - **CARRIED**

1.2. Adoption of Minutes, Oct 2, 2023 - **MOTION** by K. Saroya to adopt minutes - **CARRIED**

**2. Items for Decision**

2.1. Policy Revision, HR-20 Overtime - **MOTION** by D. Tolley to approve Policy HR-20 as presented, with the policy to take effect on the first day of the first pay period of 2024 - **CARRIED**

2.1.1. DRAFT Policy HR-20 Overtime

**3. Items for Discussion - none**

**4. Items for Information**

4.1. Operations Report Laura Winton

4.2. Director's Report Laura Winton

4.3. HR Audit Progress Update Laura Winton

4.3.1. HR Assessment and Audit, Salopek and Associates

4.3.2. Policy Tracking Sheet

4.4. YTD Budget Actuals Laura Winton

4.5. Friends of the Library Update\* Laura Winton

4.5.1. Whisky Night successful

4.6. YRL Update\* Dan McIsaac

4.6.1. Nov 2023 Library Conference was successful, though there was very few people from Beaumont in attendance

4.7. Library Manager evaluation information will be sent out before Dec 2023 meeting

**5. Correspondence**

5.1. Leduc County Library Board, GoA Public Library Operating Grant allocation,

\*no documents needed

\*\*documents to be provided at meeting

Cheque \$16,113

**6. Adjournment @ 8:40pm by A. Brennan**

